

UTAH WATERCOLOR SOCIETY

CACH VALLEY CHAPTER BYLAWS

May 2018

UWS-Cache Valley Chapter Bylaws shall comply with and not be in conflict with UWS Bylaws.

Article 1: NAME

We shall be known as Utah Watercolor Society-Cache Valley Chapter. Our meetings shall be typically in Logan, Utah. The members shall be from, Cache, Box Elder, Weber and Rich Counties in Utah and Franklin, Oneida and Bear Lake Counties in Idaho. The Official abbreviation is UWS-CVC. The Cache Valley Chapter is organized according to Article III MEMBERSHIP of the UWS bylaws.

Article II: PURPOSE AND GOALS

MISSION STATEMENT

To advance the art of painting in watercolors. Watercolors are here defined as paintings in transparent and / or opaque water media or unvarnished water-soluble media on paper as called for in "Call for Entries"

GOALS

To further activity and interest in watercolor and to reaffirm the permanence and the importance of watercolor as a medium in its own right

To promote artist growth continuously as individuals and as a group and maintain exhibits of the highest professional quality.

To hold twice yearly exhibitions of watercolors.

To assist, support and participate with UWS as required by UWS bylaws.

Article III MEMBERSHIP

Classification of Members, Member Chapters, Voting Rights and Rules for Membership shall be as described in the UWS bylaws for members residing in the state of Utah.

The members of the Cache Valley Chapter shall be from, Cache, Box Elder, Weber and Rich Counties in Utah and Franklin, Oneida and Bear Lake Counties in Idaho. Members living in the UWS-CVC or the UWS areas may choose to be affiliated with either UWS-CVC in Cache Valley or with the UWS in Salt Lake City. Identification of membership affiliation will be made by the individual on membership forms. Any one signing up as a CVC member outside the CVC boundaries will be considered for CVC membership on an individual basis.

Members from Idaho will be Included on the Cache Valley membership rolls but not on the UWS members roles. Fees for Idaho members will be set by the board. Idaho members can be included in all CVC activities and exhibits. Utah UWS-CVC membership dues shall be consistent with UWS dues.

Article IV: OFFICIERS/BOARD OF DIRECTORS

The following shall be Officers of the CVC:

President

Vice President/President Elect

Secretary

Treasurer / Membership Chair

Workshop Chair

Exhibition Chair

Scholarship Chair

All other currently serving Committee Chairs

DUTIES OF THE BOARD OF DIRECTORS

President – shall preside at General Members Meetings of the Society. The President shall exercise general supervision over the affairs and activities of the Society. The President is also responsible to support and coordinate with the Exhibition Chair for all UWS-CVC exhibitions. The President shall hold UWS-CVC board meetings monthly from September to May or as needed to review general meetings, assess the needs of the general membership and confirm all future activities. These may be held informally as the president desires as long as the entire board is notified and invited. The President shall submit a UWS-CVC President's message article to the UWS newsletter editor 6 times per year for publication in the UWS on-line newsletter. The President holds a seat on the UWS Board of Directors and is encouraged to attend board meetings in Salt Lake City. If unable to attend the President may request any other current UWS-CVC board member to attend in his/her place. The President shall have access to all UWS-CVC bank accounts. At the time of the annual Election of Board and Officers Meeting in May, the President shall turn over all records and possessions of the UWS- CVC he or she has to the incoming President. The President shall transfer records to the incoming President all the UWS-CVC documents created maintained or possessed by the outgoing President to manage the affairs of the Society.

Vice President/President Elect – shall perform the duties of the President when the President is not available. The Vice President shall assume the office of President at the end of his/her term as Vice President and shall perform such other duties as assigned by the President. The Vice President shall arrange for monthly member meeting programs, monthly critiques, art challenge and work directly with the Workshop Chair.

Secretary – shall keep minutes of all General and Board of Directors meetings of the Society. Minutes shall be created electronically, distributed to the board members and reviewed at the next meeting. These records shall be kept as an accurate history of the Society and retained in electronic form for future reference. The secretary shall send a copy of General and Board Meeting minutes to the UWS President directly after they are reviewed and approved by the Board of Directors. In the absence of the President and Vice President the Secretary shall preside at Board and General Members Meetings. The Secretary shall produce and/or forward emails and announcements to the general membership from the members of the Board of Directors.

Treasurer – shall receive all the Society’s funds and keep them in an acceptable Bank or Depository and shall pay all legitimate financial obligation of the Society. Such obligations shall be paid only on proper order signed by the President and /or Treasurer. The Treasurer shall keep the accounts in an acceptable manner and have them available for review by the President and Board of Directors at all times. The treasurer shall make a complete financial report at the annual meeting in May. There shall be an audit of the books at the conclusion of the President’s term of office. Membership dues will be paid on-line on the UWS web site or to the UWS-CVC Treasure. The Treasurer shall furnish the UWS Treasure a check for 33% of the annual dues of each UWS-CVC member each year for members not using the online service. Dues shall be paid in June of each year. Checks are made payable to UWS-CVC. The Treasurer shall send financial report to UWS bookkeeper by Feb 15 each year for tax purposes. The Treasurer shall manage any on-line payment accounts established by the UWS-CVC for payment of membership and workshop fees.

The Treasurer shall maintain the membership list in a current and accurate condition and submit any changes to UWS-CVC membership along with addresses, phone numbers, email addresses and membership categories to the UWS for inclusion in the directory.

Exhibition Chair – Shall coordinate and direct all duties associated with the UWS-CVC’s summer and winter exhibitions activities.

Standing Committee Chair – shall consist of persons in charge of specific duties not listed under the main body of officers. The President may request various positions as needed to serve on the Board of Directors. Such Committee Chairs shall be elected to their offices along with the other Officers at the annual May meeting. The Committee Chairs may consist of, but are not limited to: Hospitality, Critiques, Librarian, Workshop, Plein Aire /sketch crawl, Publicity, Social Media and Art Challenge.

FUNCTIONS OF THE BOARD OF DIRECTORS: The Board is granted general authority as a policy making body of the Cache Valley Chapter of the Utah Watercolor Society. The Board shall fill by appointment all vacancies arising between elections of Officers. The Board shall evaluate the activities of the Society. The Board shall be responsible for all fund-raising activities of the Society. The Board shall review the bylaws and make revisions every 3 years or as needed. The Board may choose a Nominating Committee. The Board may conduct Society business by mail, e-mail, or by phone when necessary. The Board shall meet monthly from September to May.

Article V: GENERAL MEMMBERSHIP MEETINGS

General Membership Meetings of the membership shall be held to conduct UWS-CVC business and social events, receive art instruction, view artist demonstrations, and to promote watercolor painting. General Membership Meetings shall be held monthly, except for June, July and August. Monthly meetings are held on the second week of the month, so that the members are free to attend UWS meetings which are held on the first Tuesday night of the month. Meetings are held for the benefit and education of the general membership. The public is invited and welcome to attend these meetings. The Election of Officers meeting held in May where only members may vote for the new officers. Generally, our meeting year runs from September through May. Additional meetings may be called.

ANNUAL MEETING

The election of Officers and review of the yearly financial reports will be held in May.

Article VI: ELECTIONS

Elections of Officers shall be at the May meeting, by a simple majority of the membership present at the meeting. All Officers are elected annually for a term of one year. CVC Officers might consider serving in another capacity after two consecutive years in one office. The nominating committee appointed by the Board of Directors shall prepare the ballot. Those whose names appear on the ballot must have given their permission and acceptance of their nomination. At least one name and not more than three names shall be submitted for each office. Nominations for Office other than from the Nominating Committee may be made from the floor. Robert's Rules of Order will be followed on questions of procedure.

Article VII: EXHIBITIONS

Cache Valley Chapter may participate in the exhibitions as described in the UWS bylaws, Article VII: Exhibitions.

In addition, UWS-CVC shall hold two annual judged or juried exhibitions each calendar year. One of these shall be only for the general membership of both the UWS and UWS-CVC members. Individual paintings will stand on their own during the judging process by the juror ALONE. If the exhibition chair & juror agree that there should be only one award per artist, only after the art has been judged, shall the juror know the artists' names.

The open exhibition shall request larger fees from non-members and may give non-members the chance to enter the exhibition at the lower member fees if they pay the full membership fee at the time of entry. The annual judged or juried members' exhibition and the open exhibition shall be self-sustaining. Funds for awards shall be taken directly from the entry fees and shall not rely on the general treasury fund. In addition to cash awards, ribbons and certificates may be given.

UWS-CVC will seek other venues to exhibit as a society. These exhibits may be non-juried. Participation in UWS exhibitions is the only available way to earn Two Star and Signature Membership.

Note: no member of UWS may exhibit the same painting in more than one judged or juried exhibition, with the exception of Western Federation of Watercolor Society Exhibitions

Article VIII: BYLAW REVIEW AND REVISION

These CVC/UWS governing bylaws shall be reviewed, and updated as necessary, by the Board of Directors. A complete review and update shall be made every three years. All changes to these governing Bylaws will be presented to the Membership for a vote at the Annual Meeting. Changes can be adopted by a simple majority of the membership present at the Annual Meeting.